



May 11, 2022

## General Customer Questionnaire Response

Company Name	Ontic Engineering and Manufacturing, Inc.
Company Address	20400 Plummer Street Chatsworth, CA 91311 USA
Company Phone	818-678-6555
Company Fax	818-678-6618
Web Site	<a href="http://www.ontic.com">www.ontic.com</a>
Facility	1 building totaling 103,000 sq. ft.
Employees	353 total regular & temporary, including 33 in Quality
Established	1951
Type of Business	Repair Station / O.E.M. Cage Code: 45934
Business Nature	Various Aerospace Accessories such as actuators, pumps, motor, valves, etc. 60% Government and 40% Commercial OE Mfr and FAA/EASA Repair Station
DUNS #	155389224
Contact	Customer Support 818-678-6555, <a href="mailto:productsupport@ontic.com">productsupport@ontic.com</a>
Quality System	ISO 9001:2015 + AS9100D, Certificate Registration Number 0088532-01 ISO 9001:2015 + AS9110C, Certificate Registration Number 0088533-02 Air Agency Certificate OE6R225J Repair Station for Accessories/Limited Radio Civil Aviation Administration of China (CAAC), Certificate Number F00100810 EASA Approval Certificate EASA.145.5322 Anti-Drug Plan E-EA-00111-U
Quality Manual	Rev AD, Dated July 8, 2021, available on site for review
Records	Maintained 5 years, unless critical then 10 years or as contractually stated. Inspection and test records are current, complete and accurate. Material certificates and test reports are traceable to the parts through all operations and available for customer review.
M & T E	Calibration records specify calibration frequencies and dates of calibration. Measuring & Test Equipment are properly maintained and identified to indicate current calibration status. All tools are calibrated periodically using standards traceable to NIST.
Control of Material	Material is stored and identified properly. The documentation is adequate to assure proper control of material throughout all manufacturing processes with final inspection performed and results recorded.
Nonconformance	Discrepant material is properly identified and segregated in MRB bond area.
Internal Auditing	Internal audits are performed on an annual basis to assure compliance. The audits are performed in accordance with written procedures and results are documented and distributed to management with responsibilities in the areas audited.
Documentation	Drawings and Change Control is maintained on all drawings and engineering changes. Obsolete drawings are removed from use.
Inspection	Receiving inspection is performed on all incoming parts. First article inspection is performed prior to continuation of production.
Stamp Control	Our Quality system utilizes stamps for inspection status per written procedures.

Director Quality / Management Representative: Douglas Beyer  
Phone: (818) 725-2373 Fax: (818) 678-6616 Email: [doug.beyer@ontic.com](mailto:doug.beyer@ontic.com)

# CERTIFICATE OF REGISTRATION

This is to certify that the management system of:

## Ontic Engineering & Manufacturing Inc

Main Site: 20400 Plummer Street, Chatsworth, California, 91311, USA

Has been audited and registered by Intertek as meeting the requirements of  
the standards:

### AS9100:D and ISO 9001:2015

The management system is applicable to:

Design, manufacture, distribution and rebuild of mechanical, electro-mechanical, landing gear, APU, electronics, radar, fuel and heat transfer products used on aircraft and ground support equipment.

Certificate Number  
**0088532-01**

Initial Certification Date  
24 July 2014

Certificate Issue Date  
24 July 2020

Certificate Reissue Date

Certificate Expiry Date  
23 July 2023



A handwritten signature in black ink, appearing to read "Calin Moldovean", written over a horizontal line.

**Calin Moldovean**  
President, Business Assurance

Intertek Testing Services NA, Inc. dba Intertek  
4700 Broadmoor Avenue S.E.,  
Kentwood, MI, USA



# CERTIFICATE OF REGISTRATION

This is to certify that the management system of:

## Ontic Engineering & Manufacturing Inc

Main Site: 20400 Plummer Street, Chatsworth, California, 91311, USA

Has been audited and registered by Intertek as meeting the requirements of  
the standards:

### AS9110:C and ISO 9001:2015

The management system is applicable to:

Maintenance, repair, and overhaul of mechanical, electro-mechanical,  
landing gear, APU, electronics, radar, fuel and heat transfer products used  
on aircraft and ground support equipment.

Certificate Number

0088533-02

Initial Certification Date

24 July 2014

Certificate Issue Date

24 July 2020

Certificate Reissue Date

Certificate Expiry Date

23 July 2023



**Intertek**

A handwritten signature in black ink, appearing to read "Calin Moldovean", written over a horizontal line.

**Calin Moldovean**

President, Business Assurance



Intertek Testing Services NA, Inc. dba Intertek  
4700 Broadmoor Avenue S.E.,  
Kentwood, MI, USA





中国民用航空局  
CIVIL AVIATION ADMINISTRATION OF CHINA (CAAC)

# 维修许可证

## MAINTENANCE ORGANIZATION CERTIFICATE

编号/No. F00100810

单位名称/NAME OF ORGANIZATION:

Ontic Engineering and Manufacturing, Inc.

单位地址/BUSINESS ADDRESS:

20400 Plummer Street Chatsworth California 91311 USA

经审查, 该单位符合中国民用航空规章第 145 部的要求, 可以从事如下类别的维修工作:

Upon finding that the organization complies with the requirements of **CHINA CIVIL AVIATION REGULATION(CCAR)** Part 145, the above organization is adequate to accomplish maintenance of the following ratings:

Component Maintenance

- ☆ -

本许可证除被放弃、暂停或吊销, 在下述期限内将一直有效。

This certificate, unless cancelled, suspended, or revoked, shall continue in effect until:

2021-06-30

局长授权/FOR THE ADMINISTRATOR OF CAAC

签字/SIGNATURE:

XUE Shijun

职务/POSITION:

Deputy Director General of FSD

颁发日期/DATE ISSUED:

2019-07-13

再次颁发日期/DATE REISSUED:

NIL







中国民用航空局  
CIVIL AVIATION ADMINISTRATION OF CHINA (CAAC)

## 许可维修项目 LIMITATION OF MAINTENANCE ITEMS

**限定/LIMITATION:**

对第 F00100810 号许可证所列维修类别限定如下地点和项目:

Location and items set forth on Maintenance Organization Certificate No. F00100810  
is/are limited to the following:

**LOCATION:** Chatsworth

**Inspection, Repair, Overhaul and Modification of the following Components:**

Navigation (ATA-34): Limit to Attitude and Direction Data System.

Detail as listed in CAAC approved maintenance capability list.

- ☆ -

**局长授权/ FOR THE ADMINISTRATOR OF CAAC**

签字/SIGNATURE:

XUE Shijun

职务/POSITION:

Deputy Director General of FSD

颁发日期/DATE ISSUED:

2019-07-13

再次颁发日期/DATE REISSUED:

NIL



SA-20220189	Application Title	Maintenance Organization Certificate Extension

	File Version	Upload Time	Action
	<a href="#">1.0</a>	2022-05-04	<a href="#">Download</a>
	<a href="#">1.0</a>	2022-05-04	<a href="#">Download</a>

al

Ontic Engineering and Manufacturing, Inc.			
20400 Plummer Street Chatsworth California ZipCode: 91311 USA NorthAmerica			
818-678-6555	Fax	818-678-6618	
2022-05-05	Special approval type	Extension	
YES <input checked="" type="radio"/> NO <input type="radio"/>			
YES <input type="radio"/> NO <input checked="" type="radio"/> Expired Date: 2022-12-31			
Notification of CAAC Special Approval			
<p> </p> <p>Dear Sir or Madam,</p> <p>Based on CCAR145 regulation and your application for renewal approval from CAAC, the purpose of this letter is to formally inform you that CAAC agree your company continuing for Chinese customer with your present CAAC Maintenance Organization Certificate which should be expired on June 30, 2022. This temporary approval is valid until you have reissued by CAAC or before the day December 31, 2022, which comes earlier. Your company may release Component after the maintenance work finished during this period by this</p>			

	File Version	Upload Time	Action
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**Lorenzo PELLEGRINI**  
Maintenance Organisation Oversight Section Manager  
Flight Standards Directorate

2021 /IFPF32566/Flight Standards  
Cologne, 25 March 2021

The Quality Manager  
ONTIC ENGINEERING AND MANUFACTURING,  
INC.  
20400 PLUMMER STREET  
91311 CHATSWORTH CALIFORNIA  
UNITED STATES

**Subject: Renewal of EASA Part-145 approval in accordance with the provisions of the Agreement between the United States of America and the European Community on Cooperation in the Regulation of Civil Aviation Safety.**

Enclosure: EASA Part-145 approval certificate

Dear Sir or Madam,

Following a positive recommendation from the FAA the European Union Aviation Safety Agency is pleased to confirm the renewed validity of Part-145 approval:

**EASA.145.5322**

Subject to continued compliance with the FAR 145 and the EASA special conditions as detailed in the Agreement between the United States of America and the European Community on Cooperation in the Regulation of Civil Aviation Safety and associated Maintenance Annex Guidance (MAG), your renewal date will be:

**30 March 2023**

To ensure that the FAA and EASA have sufficient time to process your renewal please provide your renewal paperwork package at least 90 days before the date above. Do refer to the latest renewal procedures and documents available from <https://www.easa.europa.eu/> to avoid delays.

This certificate supersedes the previous revision of the approval certificate. Please destroy the superseded certificate. There is no need for you to return it to the Agency.

Should you have further queries, please do not hesitate to contact us at the e-mail indicated below. Please assist us by always quoting your EASA approval number in any correspondence with the Agency.

Yours faithfully,

Lorenzo PELLEGRINI

**This is a computer generated document valid without a signature**



## U.S. APPROVAL CERTIFICATE

**EASA.145.5322**

Taking into account the provisions of Article 68 of Regulation (EU) 2018/1139 of the European Parliament and of the Council and the bilateral agreement currently in force between the European Community and the Government of the United States of America, the European Union Aviation Safety Agency (EASA) hereby certifies:

### **ONTIC ENGINEERING AND MANUFACTURING, INC.**

FAA Number: OE6R225J

**20400 PLUMMER STREET  
91311 CHATSWORTH CALIFORNIA  
UNITED STATES**

as a Part-145 maintenance organization approved to maintain the products listed in the FAA Air Agency Certificate and associated Operations Specifications and issue related certificates of release to service using the above reference, subject to the following conditions:

1. The scope of the approval is limited to that specified on the 14 CFR part 145 repair station Air Agency Certificate, and the associated Operations Specifications for work carried out in the United States (unless otherwise agreed in a particular case by EASA).
2. The approval scope shall not exceed the permitted EASA Part-145 ratings as detailed in Regulation EC (No) 1321/2014.
3. This approval requires continued compliance with 14 CFR part 145 and the differences as specified in the Maintenance Annex Guidance (MAG), including the use of the FAA Form 8130-3 for release/return to service of components up to and including power plants.
4. Certificates of return to service must quote the EASA Part-145 approval reference number quoted above and the 14 CFR part 145 Air Agency Certificate number.
5. Subject to compliance with the foregoing conditions, this approval shall remain valid until:

**30 March 2023**

unless the approval is surrendered, superseded, suspended or revoked.

Date of issue: **25 March 2021**

Signed:



**For the European Union Aviation Safety Agency**





**Please refer to our Website at [www.ontic.com](http://www.ontic.com) for our current Capabilities List which can be found at the following link:**

**<http://www.ontic.com/parts-and-services/resources>**

UNITED STATES OF AMERICA  
DEPARTMENT OF TRANSPORTATION  
FEDERAL AVIATION ADMINISTRATION

# Air Agency Certificate

*Number* OE6R225J

*This certificate is issued to*

ONTIC ENGINEERING AND MANUFACTURING, INC.

*whose business address is*

20400 Plummer Street  
Chatsworth, California 91311

*upon finding that its organization complies in all respects  
with the requirements of the Federal Aviation Regulations  
relating to the establishment of an Air Agency, and is  
empowered to operate an approved* Repair Station

*with the following ratings:*

Accessories

Limited Radio (05-22-2006)

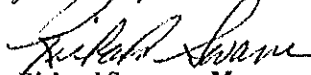
Limited Instrument (02/27/2012)

*This certificate, unless canceled, suspended, or revoked,  
shall continue in effect* indefinitely.

*Date issued:*

February 17, 1994  
Re-issued: February 29, 2012

*By direction of the Administrator*

  
Richard Swanson, Manager  
Van Nuys FSDO, Western-Pacific Region

This Certificate is not Transferable, AND ANY MAJOR CHANGE IN THE BASIC FACILITIES, OR IN THE LOCATION THEREOF,  
SHALL BE IMMEDIATELY REPORTED TO THE APPROPRIATE REGIONAL OFFICE OF THE FEDERAL AVIATION ADMINISTRATION

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Any alteration of this certificate is punishable by a fine of not exceeding \$1,000, or imprisonment not exceeding 3 years, or both

Table of Contents

Part A

	HQ CONTROL DATE	EFFECTIVE DATE	AMENDMENT NUMBER
001 Issuance and Applicability	02/11/2016	03/10/2016	7
002 Definitions and Abbreviations	12/14/2017	02/13/2019	5
003 Ratings and Limitations	04/03/2017	02/13/2019	11
004 Summary of Special Authorizations and Limitations	09/23/1998	02/09/2012	4
007 Designated Persons	09/08/2021	02/22/2022	14
025 Electronic/Digital Recordkeeping System, Electronic/Digital Signature, and Electronic Media	04/03/2017	02/12/2019	3
449 Antidrug and Alcohol Misuse Prevention Program	07/17/2009	03/30/2021	1



**A001 . Issuance and Applicability**

**HQ Control: 02/11/2016**

**HQ Revision: 060**

a. These operations specifications are issued to Ontic Engineering and Manufacturing, Inc., a Repair Station located in the United States, pursuant to 14 CFR Part 145, § 145.53. The repair station certificate holder shall conduct operations in accordance with 14 CFR Part 145 and these operations specifications.

The certificate holder's address:

Fixed Location:  
20400 Plummer Street  
Chatsworth, California 91311

Mailing Address:  
20400 Plummer Street  
Chatsworth, California 91311

b. The holder of these operations specifications is the holder of certificate number OB6R225J and shall hereafter be referred to as the "certificate holder".

c. These operations specifications are issued as part of this repair station certificate and are in effect as of the date approval is effective. This certificate and these operations specifications shall remain in effect until the certificate for a repair station that is located in the United States is surrendered, suspended, or revoked.

d. The repair station specified on these operations specifications and located within the United States performs maintenance and/or an alteration of aircraft and/or aeronautical products to be installed on aircraft under the terms and conditions of the U.S./EU Safety Agreement, Annex 2, Maintenance, between the FAA and the EU.

e. The certificate holder is authorized to use only the business name which appears on the certificate to conduct the operations described in subparagraph a.

Delegated authorities: None

1. Issued by the Federal Aviation Administration.
2. These Operations Specifications are approved by direction of the Administrator.



Digitally signed by Homayoun Jandaghi, Principal Avionics Inspector (WP01)  
[1] EFFECTIVE DATE: 3/10/2016, [2] AMENDMENT #: 7  
DATE: 2016.02.24 09:45:08 -06:00

3. I hereby accept and receive the Operations Specifications in this paragraph.

A handwritten signature in black ink, appearing to read "Beyer", written over a horizontal line.

Beyer, Douglas, Director of Quality

2/13/2014

Date

**A002 . Definitions and Abbreviations**

**HQ Control: 12/14/2017**

**HQ Revision: 05d**

Unless otherwise defined in these operations specifications, all words, phrases, definitions, and abbreviations have identical meanings to those used in 14 CFR and 49 U.S.C., as cited in Public Law 103-272, as amended. Additionally, the definitions listed below are applicable to operations conducted in accordance with these operations specifications.

<b>BASA</b>	The Bilateral Aviation Safety Agreement (BASA) is an executive agreement concluded between the United States and a foreign country for the purpose of promoting aviation safety; also known as an Agreement for the Promotion of Aviation Safety.
<b>Certificate Holder</b>	In these operations specifications, the term "certificate holder" means the holder of the repair station certificate described in these operations specifications in Part A paragraph A001 and any of its officers, employees, or agents used in the conduct of operations under this certificate.
<b>CAAS</b>	Civil Aviation Authority of Singapore
<b>CFR</b>	Code of Federal Regulations
<b>Class Rating</b>	As used with respect to the certification, ratings, privileges of airframes, powerplants, propellers, radios, instruments, and accessories within a category having similar operating characteristics.
<b>EASA</b>	European Aviation Safety Agency
<b>EASA Accountable Manager</b>	The manager who has corporate authority for ensuring that all maintenance required by the customer can be financed and carried out to the standard required by the EASA full-member Authority.
<b>EU</b>	European Union
<b>Exemption</b>	An authorization that permits an alternate means of compliance with a specific CFR. The exemption must meet the procedural requirements of 14 CFR Part 11.
<b>FOCA</b>	Federal Office of Civil Aviation
<b>FAA Accountable Manager</b>	A person designated by the certificated repair station who is responsible for and has authority over all repair station operations that are conducted under 14 CFR Part 145, including ensuring that the repair station's personnel follow the regulations and serving as the primary contact with the FAA.



<b>Geographic Authorization</b>	Authorization provided to a repair station located outside the United States to perform maintenance support under contract for a U.S. air carrier (or an operator of U.S.- registered aircraft under 14 CFR Part 129) at a location other than the repair station's main facility. A geographic authorization is issued by the FAA to respond to a U.S. air carrier's or Part 129 foreign operator's need for maintenance at a station where the frequency and scope of that maintenance does not warrant permanently staffing and equipping the station for its accomplishment.
<b>Limited Rating</b>	A rating issued to repair stations for the performance of maintenance on particular makes and models of airframes, powerplants, propellers, radios, instruments, accessories, and/or parts.
<b>Limited Ratings - Specialized Services</b>	Rating issued for a special maintenance function when the function is performed in accordance with a specification approved by the Administrator.
<b>Line Maintenance</b>	Any unscheduled maintenance resulting from unforeseen events, or scheduled checks where certain servicing and/or inspections do not require specialized training, equipment, or facilities.
<b>MAG</b>	The Maintenance Annex Guidance (MAG) defines the process that the FAA and EASA undertake in the inspection, findings of compliance certification, and monitoring of repair stations, as well as their joint cooperation in quality assurance and standardization activities in support of the EASA Agreement, Annex 2, Maintenance. The term Maintenance Agreement Guidance (MAG) defines the processes and activities applicable to a specific country under an MIP, and is not associated with the EASA Agreement.
<b>Maintenance</b>	The inspection, overhaul, repair, preservation, and replacement of parts, but excludes preventive maintenance.
<b>U.S./EU Aviation Safety Agreement, Annex 2, Maintenance</b>	Annex 2 covers the reciprocal acceptance of findings of compliance, approvals, documentation and technical assistance regarding approvals and the monitoring of repair stations/maintenance organizations.
<b>MIP</b>	Maintenance Implementation Procedures (MIP) are procedures for implementing the provisions of a BASA that apply to maintenance performed under 14 CFR Part 145, Section 145.53(b).
<b>MOE</b>	A maintenance organization exposition (MOE) pertains to procedural manuals used by maintenance organizations certificated by a foreign country. The MOE along with the FAA Supplement, sets forth the structure and procedures of the repair station to meet the requirements of 14 CFR Part 145 under a MIP.

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U.S. Department  
of Transportation  
Federal Aviation  
Administration

Operations Specifications

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**Preventive  
Maintenance**

As defined in 14 CFR part 1 and part 43 appendix A,  
subparagraph (e).

**QCM**

Quality Control Manual

**Repair Station located  
in the United States**

A FAA certificated repair station located in the United States.

**Repair Station located  
outside the United  
States**

A FAA certificated repair station located outside of the United States.

**RSM**

Repair Station Manual

- 
1. Issued by the Federal Aviation Administration.
  2. These Operations Specifications are approved by direction of the Administrator.



Digitally signed by Shane Cavette on behalf of Large, Joseph J., Principal Avionics  
Inspector (WP01)

[1] SUPPORT INFO: reissued due to template change

[2] EFFECTIVE DATE: 2/13/2019, [3] AMENDMENT #: 5

DATE: 2019.02.13 08:57:19 -06:00

3. I hereby accept and receive the Operations Specifications in this paragraph.

Beyer, Douglas, Director of Quality

2/13/2019

Date

**A003 . Ratings and Limitations**

HQ Control: 04/03/2017

HQ Revision: 01a

The certificate holder is authorized the following Ratings and/or Limitations:

**Class Ratings**

Accessory Class 1: Mechanical Accessories

Accessory Class 2: Electrical Accessories

Accessory Class 3: Electronic Accessories

**Limited Ratings**

<b><u>Rating</u></b>	<b><u>Manufacturer</u></b>	<b><u>Make/Model</u></b>	<b><u>Limitations</u></b>
Radio	From the accepted Capability List, as amended.	From the accepted Capability List, as amended.	None
Instruments	From the accepted Capability List, as amended.	From the accepted Capability List, as amended.	None

**Limited Ratings - Specialized Services**

<b><u>Rating</u></b>	<b><u>Specifications</u></b>	<b><u>Limitations</u></b>
None Authorized.		



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U.S. Department  
of Transportation  
Federal Aviation  
Administration

Operations Specifications

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1. Issued by the Federal Aviation Administration.
2. These Operations Specifications are approved by direction of the Administrator.



Digitally signed by Shane Cavette on behalf of Large, Joseph J., Principal Avionics  
Inspector (WP01)  
[1] EFFECTIVE DATE: 2/13/2019, [2] AMENDMENT #: 11  
DATE: 2019.02.13 08:44:59 -06:00

3. I hereby accept and receive the Operations Specifications in this paragraph.

A handwritten signature in black ink, appearing to read "D. Beyer", written over a horizontal line.

Beyer, Douglas, Director of Quality

2/13/2019

Date

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**A004 . Summary of Special Authorizations and Limitations**

**HQ Control: 09/23/1998**

**HQ Revision: 010**

**a. The certificate holder, in accordance with the reference paragraphs, is authorized to:**

	Reference Paragraphs
Use an approved electronic recordkeeping system, electronic/digital signature, and/or electronic media.	A025
Conduct operations choosing to have an antidrug and alcohol misuse prevention program.	A449

**b. The certificate holder is *not authorized* and *shall not*:**

	Reference Paragraphs
Use Exemptions.	A005
Perform maintenance with NAA ratings where the scope of work is authorized by a BASA/MIP.	A060
Perform work, including continuous operations, at additional locations other than at its primary fixed location.	A101
Perform maintenance in accordance with foreign repair station geographic authorizations.	B050
Perform work, excluding continuous operations, at additional locations other than at its primary Fixed Location.	D100
Perform line maintenance for cert. holders conducting operations under Parts 121 and 135 and for foreign carriers/persons operating U.S. registered aircraft in common carriage under Part 129, apart from D100 which authorizes that work away from station.	D107

1. Issued by the Federal Aviation Administration .
2. Support information reference:
3. These Operations Specifications are approved by direction of the Administrator.



2012.02.09 13:24:34 Central Standard Time  
Location: WebOPSS  
Digitally signed by Anthony V Capitelli,  
Principal Avionics Inspector (WP01)

4. Date Approval is effective: 02/09/2012 Amendment Number: 4
5. I hereby accept and receive the Operations Specifications in this paragraph.

Beyer, Doug, EASA Accountable Manager

A handwritten signature in black ink, appearing to read "Beyer", is written over a horizontal line.

Date: 02/09/2012

**A007 . Designated Persons**

**HQ Control: 09/08/2021**

**HQ Revision: 03a**

- a. The personnel listed in the following table are designated to officially apply for and receive operations specifications for the certificate holder indicated below.

**Table 1 – Designated Persons to Apply for and Receive Authorizations**

Title	Name	Parts Authorized	Email Address
MRO Quality Manager	Franco, Dalayna	A	dalayna.franco@ontic.com
FAA Accountable Manager, 145 / Director of Operations	Karapetyan, Jack	A	
MRO Business Unit Director	Beyer, Douglas	A	doug.beyer@ontic.com

- b. The following personnel listed in Table 2 are designated by the certificate holder to receive Information for Operators (InFO) messages for the certificate holder as indicated below. A receipt for the information by an operator or person is not required.

**Table 2 – Designated to Receive InFO Messages**

Name	Email Address	Telephone No.	Type of Information to Receive
Douglas Beyer	doug.beyer@ontic.com	818-725-2373	ALL
Dalayna Franco	dalayna.franco@ontic.com	818-725-2373	ALL

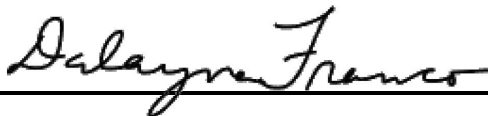
1. Issued by the Federal Aviation Administration.  
2. These Operations Specifications are approved by direction of the Administrator.



Digitally signed by Kamran S. Haider on behalf of Shane Cavette, Principal Avionics Inspector (WP01)

[1] EFFECTIVE DATE: 2/22/2022, [2] AMENDMENT #: 14  
DATE: 2022.02.22 08:43:05 -06:00

3. I hereby accept and receive the Operations Specifications in this paragraph.



February 23, 2022

Dalayna Franco, MRO Quality Manager

Date

**A025 . Electronic/Digital Recordkeeping System,  
Electronic/Digital Signature, and Electronic Media**

HQ Control: 04/03/2017

HQ Revision: 00b

- a. The certificate holder is authorized to use an acceptable electronic/digital recordkeeping system, described and/or referenced in this paragraph (if none, enter N/A.)

N/A

- b. The certificate holder is authorized the use of the following electronic/digital signature procedures (if none, enter "N/A").

N/A

- c. The certificate holder is authorized to use electronic media for the repair station and quality control manuals, if acceptable (if none, enter "N/A").

Refer to Repair Station & Quality Manual Section 2.2

1. Issued by the Federal Aviation Administration.  
2. These Operations Specifications are approved by direction of the Administrator.



Digitally signed by Shane Cavette on behalf of Large, Joseph J., Principal Avionics  
Inspector (WP01)

[1] SUPPORT INFO: Reissued due to missing op specs- changed acceptor to Doug  
Beyer

[2] EFFECTIVE DATE: 2/12/2019, [3] AMENDMENT #: 3  
DATE: 2019.02.12 15:04:47 -06:00

3. I hereby accept and receive the Operations Specifications in this paragraph.

A handwritten signature, likely of Doug Beyer, is written over a horizontal line.

Beyer, Douglas, Director of Quality

2/13/2019

Date



**A449 . Antidrug and Alcohol Misuse Prevention Program**

**HQ Control: 07/17/2009**

**HQ Revision: 00a**

- a. The Part 145 repair station certificate holder has elected to implement an Antidrug and Alcohol Misuse Prevention Program, because the certificate holder performs safety-sensitive functions for a 14 CFR Part 121, and 135 certificate holder and/or for a 14 CFR Part 91 operator conducting operations under Section 91.147.
- b. The certificate holder certifies that it will comply with the requirements of 14 CFR Part 120 and 49 CFR Part 40 for its Antidrug and Alcohol Misuse Prevention Program.
- c. Antidrug and Alcohol Misuse Prevention Program records are maintained and available for inspection by the FAA's Drug Abatement Compliance and Enforcement Inspectors at the location listed in Table 1 below:

**Table 1**

Location & Telephone of Antidrug and Alcohol Misuse Prevention Program Records:	
Telephone Number:	A1(818) 725-2152
Address:	20400 Plummer Street
Address:	N/A
City:	Chatsworth
State:	CA
Zip code:	91311

d. Limitations and Provisions.

- (1) Antidrug and Alcohol Misuse Prevention Program inspections and enforcement activity will be conducted by the Drug Abatement Division. Questions regarding these programs should be directed to the Drug Abatement Division.
- (2) The certificate holder is responsible for updating this operations specification when any of the following changes occur:
  - (a) Location or phone number where the Antidrug and Alcohol Misuse Prevention Program Records are kept.
  - (b) If the certificate holder's number of safety-sensitive employees goes to 50 and above, or falls below 50 safety-sensitive employees.
- (3) The certificate holder with 50 or more employees performing a safety-sensitive function on January 1 of the calendar year must submit an annual report to the Drug Abatement Division of the FAA.
- (4) The certificate holder with fewer than 50 employees performing a safety-sensitive function on January 1 of any calendar year must submit an annual report upon request of the Administrator, as specified in the regulations.

The certificate holder has 50 or more safety-sensitive employees.

1. The Certificate Holder applies for the Operations in this paragraph.
2. These Operations Specifications are approved by direction of the Administrator.



Digitally signed by Shane Cavette, Principal Avionics Inspector (WP01)

[1] SUPPORT INFO: Changed to 50 or more employees

[2] EFFECTIVE DATE: 3/30/2021, [3] AMENDMENT #: 1

DATE: 2021.03.30 16:44:21 -05:00

3. I hereby accept and receive the Operations Specifications in this paragraph.

A handwritten signature in blue ink, appearing to read "D. Beyer", written over a horizontal line.

Douglas Beyer, Director of Quality

3/30/2021

Date