

Dear Supplier,

This questionnaire is designed to maintain the approved supplier status of any company supplying to Ontic UK.

The following items should also be included with the completed Quality questionnaire:

1. Copy of third-party certifications (i.e. CAA, AS9100, ISO9001 etc)
2. Company and Quality Department organization chart(s)

The data furnished herein pertains to your facility and is applicable to the execution of Ontic UK's purchase orders. It is agreed that Ontic UK will be notified of any changes in your organisation or procedures that may affect conformity verification of applicable supplies or services. It is further agreed that failure to furnish a description of such changes for Ontic UK review or willful misrepresentation of facts specified herein may result in disapproval as an Ontic UK Supplier.

Please complete this document and email it back to relevant person

**Section 1** – To be completed by **ALL** suppliers

Company		
<b>Parent Company / Group</b>	Name	
	Address	
	Main Telephone	
<b>Specific Site (Supplying Ontic UK)</b>	Name	
	Address	
	Main Telephone	

<b>No. Quality Personnel</b>		<b>No. Production Personnel</b>	
<b>Total Employees</b>		<b>Manufacturing Area (Sq. Ft.)</b>	

PERSONNEL RESPONSIBLE FOR				
	Quality	Engineering	Customer Service	Head of Site
<b>Job Title</b>				
<b>Name</b>				
<b>Telephone</b>				
<b>Email</b>				

**Section 2** – To be completed by **ALL** suppliers

<b>Level</b>	<b>Approval / Certificate Type</b>	<b>Certificate Number</b>
0	ISO9001 – Quality Management System	
0	ISO14001 – Environmental Management System	
0	ISO45001 - Occupational Health and Safety	
1	AS9100 – Quality Management System	
1	AS9110 - Quality Management System	
1	AS9120 - Quality Management System	

Please indicate all applicable standards for your organisation

Level	Release Type	Authority	Certificate Number
2	Civil Production		
2	Civil Production		
2	Civil MRO		
2	Civil MRO		

## Note:

Non-Aerospace suppliers (Level 0) to complete Section 3

Aerospace suppliers (Level 1 or 2) please go to Section 4

## Section 3

Point	Question	Yes / No
3.1	Does your QMS document show how outsourced processes are controlled? <b>If "Yes", Document reference:</b>	
3.2	Does your QMS document the control of configuration? <b>If "Yes", Document reference:</b>	
3.3	Does your organisation retain RFQ & Purchase order data supplied by Ontic UK? <b>If "Yes", Document reference:</b>	
3.4	Does your QMS define a cross-functional contract review? <b>If "Yes", Document reference:</b>	
3.5	Does your QMS define a retention period for the data obtained during the evaluation and selection of suppliers? <b>If "Yes", Document reference:</b>	
3.6	Does your QMS define the use of work instructions? <b>If "Yes", Document reference:</b>	
3.7	Is there a documented process for control of customer or government furnished equipment? <b>If "Yes", Document reference:</b>	
3.8	Where traceability is a requirement, does your QMS have a process for retaining records of the unique identification? <b>If "Yes", Document reference:</b>	
3.9	Does your QMS define preservation of product as including shelf life and stock rotation? <b>If "Yes", Document reference:</b>	
3.10	Calibration: Do calibration records show actual test results? <b>If "Yes", Document reference:</b>	
3.11	Does your QMS define how non-conforming material is segregated and prevented from unintended use? <b>If "Yes", Document reference:</b>	

**Section 4 – To be completed by ALL suppliers**

<b>Point</b>	<b>Question</b>	<b>Yes / No</b>
4.1	Do you know where to obtain the latest version of the Ontic UK Supplier Quality Assurance Requirements (SQAR)? <b>If “Yes”, Please define:</b>	
4.2	Does your contract review process define any Government Source Inspection (GSI) / Critical Safety Item (CSI) requirements flowed down by Ontic UK? <b>If “Yes”, Document reference:</b>	
4.3	Does your QMS define that a purchase order acknowledgement is to be sent? <b>If “Yes”, Document reference:</b>	
4.4	Method of Manufacture – Does your QMS define that any proposed MOM changes are reviewed with Ontic UK first? <b>If “Yes”, Document reference:</b>	
4.5	Method of Manufacture – Does your QMS define that any MRB activity must be reviewed with Ontic UK? <b>If “Yes”, Document reference:</b>	
4.6	Does your QMS define that all Ontic UK and US Navy requirements are flowed down to your supply chain? <b>If “Yes”, Document reference:</b>	
4.7	Is OASIS used in your evaluation and selection of suppliers?	
4.8	Are you aware of and using the Ontic UK SNAR? <b>If “Yes”, please define the revision used:</b>	

**Section 5 - To be completed by ALL suppliers**

<b>Point</b>	<b>Question</b>	<b>Yes / No</b>
5.1	Are any special processes used for the products supplied to Ontic UK?	
5.2	Does your company hold any Nadcap certificates? <b>If “Yes”, Please define processes:</b>	
	1: 2: 3: 4: 5: If additional information is required submit with additional paperwork following the current format.	
5.3	If special processes apply to the product you supply to Ontic UK then continue to complete section 5, otherwise go to Section 6. If additional information is required submit with additional paperwork following the current format.	
5.4	List special processes:	Supplier (or Internal):
	1: 2: 3: 4: 5:	1: 2: 3: 4: 5:
5.5	Do all applicable special processes hold Goodrich / Safran approval?	

## Section 6 – REACH, Ethics & Conflict Minerals

- **Points 6.1 – 6.8** to be completed by **ALL** suppliers\* of substances, mixtures and articles
- \*If you are a make to print suppliers, please go to Point 6.9

<i>Point</i>	<i>Question</i>	<i>Yes / No</i>
6.1	Do your products contain substances listed in the current EU & UK SVHC List (REACH Candidate List)? <b>If "Yes", provide the compliance information in accordance with REACH Article 33.</b> <b>Document reference:</b>	
6.2	Do your products contain substances listed in REACH Annex XIV (Authorisation List)? <b>If "Yes", provide a list of substances in Authorisation List and the products containing those.</b> <b>Document reference:</b>	
6.3	Do your products contain substances listed in REACH Annex XVII (Restriction List)? <b>If "Yes", provide a list of substances in Restriction List and the products containing those.</b> <b>Document reference:</b>	
6.4	Do you supply chemical substance and mixtures? <b>If "Yes", provide a safety data sheet for substances and mixtures you supply.</b> <b>Document reference:</b>	
6.5	Do your products contain substances listed in US TSCA Section 6(h) - Persistent, Bioaccumulative and Toxic Chemicals (BPTs)? <b>If "Yes", provide the list of US TSCA Section 6(h) substances and the products containing those.</b> <b>Document reference:</b>	
6.6	Do your products contain substances listed in AD-DSL (Aerospace and Defense Declarable Substances List)? <b>If "Yes", provide a list of substances listed in AD-DSL and the products containing those.</b> <b>Document reference:</b>	
6.7	Do your products contain substances listed in RoHS III (Directive (EU) 2015/863)? <b>If "Yes", provide a list of substances listed in RoHS III and the products containing those.</b> <b>Document reference:</b>	
6.8	Do your products contain per- and polyfluoroalkyl substances (PFAS)? <b>If "Yes", provide a list of PFAS substances and the products containing those.</b> <b>Document reference:</b>	

I confirm as a supplier to Ontic that I have a Procedure and a REACH policy in place which conforms to ECHA recommendations, this can be supplied to Ontic upon request.

Signature and Date \_\_\_\_\_

<i>Point</i>	<i>Question</i>	<i>Yes / No</i>
6.9	Do your products contain 3TG (tungsten, tantalum, tin and gold)? <b>If "Yes", provide details of Conflict Minerals compliance in accordance with Conflict Minerals Reporting Template (CMRT)</b> <b>Document reference:</b>	

I confirm as a supplier to Ontic that I have a Procedure and an Ethics policy in place which I flow down to my supply chain, this can be supplied to Ontic upon request.

Signature and Date \_\_\_\_\_

I confirm as a supplier to Ontic that I have conformed to the US Dodd-Frank Wall Street Reform and Consumer Protection Act, EU Regulation 2017/821, the guidelines of the Organisation for Economic Development and Cooperation and the UN Guiding Principles on Business and Human Rights, this can be supplied to Ontic upon request.

Signature and Date \_\_\_\_\_

**Comments:**

**Section 7** – To be completed by **ALL** suppliers if **ANY** answer in sections above are “No”

If additional information is required submit with additional paperwork following the current format.

<i>Section</i>	<i>Point</i>	<i>Reason for “No”</i>	<i>Mitigation</i>

**Section 8** – Comments and Feedback

## Section 9 – Capabilities

<i>Supplier Details</i>	
Turnover of Business	
Dependency % on Ontic	

<i>Sector</i>	<i>Yes / No</i>	<i>Comments</i>
Aerospace		
Automotive		
Marine		
Gas & Oil		
Defence		
Space		
Nuclear		
Medical		
Other		

<i>Capabilities</i>	<i>Yes / No</i>	<i>Standard Held / Comment</i>
Casting		
Injection Moulding		
Glass Manufacture		
Heat Treatment		
Stress Relieve		
Fabrication		
Sheet Metal Work		
Welding		
Metal Stamping		
Tool Making Capability		
Inspection CMM		
Material Laboratory		
NDT		
Surface Treatment		
Shot Peen		
Dip Brazing		
Paint Spraying		



<b>Capabilities</b>	<b>Yes / No</b>	<b>Standard Held / Comment</b>
Manual Milling		
CNC Milling 4-Axis		
CNC Milling 5-Axis		
Manual Turning		
CNC Turning		
CNC Mill/Turn		
Deep Hole / Gun Drilling		
Manual surface Grinding		
Manual Cylindrical Grinding		
Centreless Grinding		
CNC Grinding		
Lapping / Honing		
Thread Rolling		
Spring Manufacture		
Gear Cutting		
Broaching		
Burnishing		
EDM Spark		
EDM Wire		
Bearing Manufacture		
Kitting		
Assembly		
PEC Rigid Manufacture		
PEC Flexi Manufacture		
PEC Flexi/Rigid Manufacture		
PCB Assembly		
Electrical/Electronic Box Build		
Electrical/Electronic Testing Capability		
Electronic Engineering Support		
Mechanical Engineering Support		
Electric Motors		
3D Printing		
Silk / Screen Printing		
Laser Cutting		

<b>Capabilities</b>	<b>Yes / No</b>	<b>Standard Held / Comment</b>
Hydraulic Hoses		
Consumables / Distribution		
Labels		
Gaskets / Seals		
Cabling		
OTHER		

### Section 10 – Submitted Data

Please confirm that the details supplied on this form are true and accurate at the time of completion.

Please send your completed survey along with a copy of your most recent certificates and company / quality organisational structures to: [Supplier.Quality@ontic.com](mailto:Supplier.Quality@ontic.com)

<b>Survey Completed By</b>	
<b>Date</b>	
<b>Job Title</b>	
<b>Telephone Number</b>	
<b>Email Address</b>	

### Section 11 - Ontic Supplier Quality Only

SC-FRM-004A Received and found to be satisfactory		Comments
Authorisation by Supplier Quality Signature and Date		